#### **Program Registration & Fees:**

Registration Fee: \$262.50 / person

The operator training program has changed the registration process to an electronic format that facilitates online registration and payment options, including credit cards. This format also allows participants to create and manage their own student records to track class participation and print completion certificates.

The online method must be used to register for all wastewater operator training workshops. No paper registration forms will be accepted; however, payment by check will still be an acceptable option.

#### Virginia Learning Center (VLC) Registration:

DEQ's Virginia Learning Center (VLC) is an online Learning Management System that can be used to enroll in classroom courses, launch online training and access other useful learning resources. If you already have a profile in the old knowledge center (KC) database, use your username and password to login to the VLC.

In order to create your profile in the VLC, kindly follow the link below:

### https://covlc.virginia.gov



Once a profile has been created and an online ID has been selected you will be granted access to the VLC to begin monitoring your training activities.

For additional information regarding the registration process contact DEQ program staff:



# Wastewater Works Licensure Review Training Programs

# Winter/Spring 2018



## Presented by:

Operator Training Program
Water Permitting Division
Department of Environmental Quality
P.O. Box 1105
Richmond, Virginia 23218

#### **Program Description:**

These three and one-half day workshops provide a comprehensive overview of the subject matter covered in all classes (Class 4-1) of the Associations of Board of Certifications (ABC) Virginia wastewater licensing examinations.

Operators and operator trainees of wastewater treatment plants who are planning to take the ABC wastewater works licensing exams will find this program very helpful.

#### **Program Instructors:**

The programs are developed and instructed by Department of Environmental Quality, Operator Training Program Staff and hosted by wastewater treatment facilities throughout the commonwealth.

#### **Program Locations, Dates and Times:**

This program will be conducted at the following locations and dates:

Opequon WRF WWTP,	March 19 – 22,
Winchester, VA	2018
HRSD Headquarters	April 16 – 19,
Virginia Beach, VA	2018
*Arlington WPCP	April 24 – 27,
Arlington, VA	2018
Henrico WRF	May 14 – 17,
Varina, VA	2018
*Pepsi Building Danville, VA	June 5 – 8, 2018

Days/Times: Mon-Tue-Wed (8:30 a.m. – 4:30 p.m.) Thursday (8:30 a.m. – 12:30 p.m.)

> \*Tue-Wed-Thu (8:30 a.m. – 4:30 p.m.) Friday (8:30 a.m. – 12:30 p.m.)

#### **Program Content:**

The programs will focus on the information outlined in the Candidate Information Bulletin (CIB) provided by the exam vendor. The programs do not teach the actual licensing exams, and no actual exam questions are used as examples or in class evaluation processes (quizzes and final exams). However, there will be many examples of practice questions covered during the workshop.

Complete descriptions of the training programs are available upon request.

#### **Program Approval:**

Unless otherwise noted, these courses have been approved by the Virginia Board for Waterworks and Wastewater Works Operators and Onsite Sewage System Professionals for training credits. Approved programs can, when applicable, be used as substitution for required operational experience.

This workshop is approved for 2.3 training credits and up to 23 CPE contact hours. A portion of these hours will qualify as wastewater utility management topic area.

#### **Continuing Professional Education (CPE):**

Where appropriate, these workshops can be used for continuing professional education (CPE) requirements as defined by the Board. Registrants will typically receive up to 7 contact hours for each full day of completed training and 3.5 contact hours for each ½ day of completed training.

A full day is defined as 8:30 am - 4:30 pm minus 1 hour for lunch. A  $\frac{1}{2}$  day is defined as 8:30 am - 12 noon (or 1:00 pm - 4:30 pm).

#### Cancellation Policy:

The Department reserves the right to cancel any program when there are insufficient registrations or inclement weather. People who are registered will be notified and will receive a full refund of the registration fee. Cancellations from registered participants must be received within 3 business days to receive a full refund.

#### **Additional Information:**

For additional information, contact DEQ program staff:

Robin Merkle (804) 698 - 4052 robin.merkle@deq.virginia.gov

Jason Spicer (804) 698 – 4143 jason.spicer@deq.virginia.gov

Wayne Staples (804) 698 – 4106 wayne.staples@deq.virginia.gov